

# **DRIFTWOOD HEIGHTS ASSOCIATION, INC.**

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**INCORPORATED 1970**

## **MINUTES OF THE ANNUAL MEETING**

**April 6, 2013 Saturday**

Members present: 23; members represented by proxy: 4; 5 board members present: Robert Larsen, Steve Christian, Donna Groskopf, Jill Vail, and Steve Casteel. Absent was Lydia Buckley, who was away on a trip.

The meeting was called to order at 9:00 a.m.

### **Old Business**

Robert thanked the members for taking the time to attend. Members present introduced themselves. Robert welcomed the new members: Carolyn Johnson, Gail Michelman, Ronald and Tiffany Meyer, and Ronald Saldin. There have been 4 new members who have joined the association in the past year.

He also thanked the board members for their work this past year on the board. He informed that due to Jim Helmick's move from the area, he was voted in by the board to become President. He informed that Lydia Buckley and Donna Groskopf's leaving the board. Donna was given a bouquet of flowers.

The members voting by proxy are: Mary Ann Moore, Richard Hitesman, Leon Bordon and Eileen Teufel.

Steve Casteel read the minutes from last year's annual meeting. Norm Wilson moved that the minutes be approved as read, it was seconded by Mark Scott, and the members approved.

Robert Larsen gave the Treasurer's Report for 2012 and he reported that 9 members have not paid and will be referred for discontinuance of service after April 9<sup>th</sup> and that the books had been audited in detail and thanked Hal Manchester for doing the audit. Eileen Teufel moves to accept the report and Norm Wilson seconded. The motion carried. The report shows:

### **INCOME & EXPENSE REPORT**

For CY 2012

Beginning Cash Balance	\$	50,169.96
Add: Income in 2012	\$	37,288.15
<b>TOTAL CASH AVAILABLE</b>	<b>\$</b>	<b>87,458.11</b>
Less: Expenses		
Grounds Maintenance	\$	4,050.00
Insurance	\$	2,282.00
Legal Expenses	\$	107.50
Maintenance & Repair	\$	20,250.76
Management & Water Testing	\$	5,149.87
Miscellaneous Expenses	\$	1,019.50
Supplies	\$	524.66
Utilities	\$	1,720.98
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>35,105.27</b>
<b>ENDING CASH BALANCE</b>	<b>\$</b>	<b>52,352.84</b>
<b>MONEY MARKET ACCOUNT</b>	<b>\$</b>	<b>65,274.67</b>
<b>CHECKING ACCOUNT</b>	<b>\$</b>	<b>10,955.09</b>

*NOTE: Large expenditures in Maintenance and Repair were for tree removal for \$3,478.40  
And meter replacement project for \$5,585.91.*

SUBMITTED BY: Lydia Buckley, Treasurer

Steve Christian gave the report on the water meter replacement. All of Lehman is completed. He stated that to complete requirement by 2016 we need to do 18 meters per year which is estimated at \$19,000 per year. Eileen Teufel recommends Vesper Drive be completed next.

Robert Larsen reports on the lawn maintenance service. He updated on the repairs to the stairs leading to the beach. Cost was about \$1,500.00, which was less than estimated. Eileen mentions that our maintenance contractor can do repairs and dirt removal on the beach trail.

Jill Vail reports that there are no issues with water quality.

Steve Casteel updated on well house pipe repair and octagon tank repair: there were no repairs yet done due to funds going to emergency repairs.

### **New Business**

Election of Board Members: The following officers were elected:

There were five openings in offices, President, Executive Vice President of Water Conservation, Vice President of Maintenance, Secretary and Treasurer.

Herb Kurrle nominated Robert Larsen for President. Vickie Olson seconded the nomination. All voted for him and was carried and Robert Larsen is elected.

Donna Groskopf nominated Steve Christian for Executive Vice President of Water Conservation. Herb Kurrle seconded the nomination. Steve Christian is elected.

There were no recommendations for Vice President of Maintenance. Norm Wilson recommends that Vice President of Maintenance be joined with Vice President of Operations.

Norm Wilson recommends Donna Groskopf for secretary. Suzanne Wilson seconded. Motion carried and Donna Groskopf was re-elected Secretary.

Norm Wilson moved to authorize the board to approve contracting treasurer's job since no one was nominated. Molly Berger seconded the motion and the motion carried.

There were no additional questions or comments by the members. Steve Christian moved that we adjourn and Eileen Teufel seconded the motion and the motion was accepted by the members. The meeting was adjourned at 9:45 a.m.

These notes were taken by Steven Casteel, Vice President of Operations and Maintenance, in place of Donna Groskopf, Secretary.

Submitted by Donna Groskopf, Secretary

